



## LGB School Governors Role Description

**School governors are one of the largest volunteer forces in the UK. They provide schools with strategic leadership and accountability for educational and financial performance.**

The three core functions of governance are to:

- **Strategic Leadership (*Ensure clarity of vision, ethos and strategic direction*)**
  - This means that you need to make sure your school has a clear idea of what it wants to achieve, and a plan for how to achieve it
  - Your role is to help set and embed your school's vision, ethos and strategy, and use these to monitor how your school is doing
- **Accountability & Assurance (*Hold leaders to account for the educational performance of the school and its pupils, and the effective and efficient performance management of staff*)**
  - This means you need to make sure that school leaders are using their professional judgement properly and managing the performance of staff and pupils effectively
  - You also need to make sure that the information you get from your school leaders is accurate
- **Strategic Engagement (*Oversee the financial performance of the school and make sure money is well spent*)**
  - Your role here is to monitor your school's finances and make sure the school is achieving value for money
  - Ultimately, you need to be sure that public money is spent correctly in the best interests of your pupils

## Responsibilities

- Develop and embed the school's vision, ethos and strategy
- Support the school to embed the trust's vision
- Establish a culture of high educational standards, which promotes staff and pupil wellbeing
- Make sure all pupils have access to a broad and balanced curriculum
- Monitor school improvement
- Monitor provision for pupils with SEND
- Monitor educational performance, using a range of data sources

- Ensure stakeholders (parents, pupils, staff and the local community) are informed and consulted as appropriate
- Scrutinise the school's budget ahead of approval by the board of trustees
- Approve and review policies, and hold staff to account for their implementation
- Make sure the school is compliant with legal requirements, including statutory policies and documents are in place
- Monitor and evaluate the school's financial performance
- Contribute to the performance management of the Headteacher (Chair's only)
- Be a source of challenge and support to the Headteacher
- Monitor Health & Safety in the school

## Skills and experience

### Essential:

- Critical listening and ability to ask effective questions
- Excellent communication
- Problem-solving and analysis

### Desirable:

- Understanding of data
- Strategic thinking
- Finance and/or accounting knowledge
- HR knowledge
- Knowledge of education
- Leadership and management skills
- Risk management skills
- Legal expertise
- Marketing and communications skills

## Benefits to you

### New skills you'll gain:

- Strategic planning
- Experience on a board
- Holding senior leaders to account and ability to provide challenge
- Finance, and maintaining oversight of potentially multi-million pound budgets
- Analysing data
- Human resources and performance management

- Project management
- Marketing
- Communication and teamwork
- Decision making
- Problem solving

## Commitment

The time commitment for that of a LGB Governor will vary. However, all Governors are expected to attend at least 4 meetings per academic year.

Governors are also normally assigned a link role within a specific area, this could be Safeguarding, Health & Safety, Quality of Education etc. Governors are expected to carry out Governor visits at least 2 times a year with a focus on their linked responsibility.

Preparation for meetings includes reading papers and preparing questions for senior leaders.

Governors are expected to undertake any training required to enable you to discharge your role effectively. This also includes training around student Exclusions and Staff Grievances as you may be required to support on a panel.

Creating Tomorrow Trust and its Academies are committed to the safeguarding of children and thus all Governors will require a clear DBS check and section 128 check before the commencement of their position.

The term of office is 4 years.

Salary range: Voluntary however, Governors are able to claim out of pocket expenses

## Additional information

Academy Trusts are both charities and companies limited by guarantee. Our Trustees as well as our Governors must comply with company and charity law.

If you would like to know more about becoming a school governor, you can get in touch with the Governance Business Partner [eedwards@creatingtomorrowtrust.co.uk](mailto:eedwards@creatingtomorrowtrust.co.uk) for further details.